



DELHI  
ARBITRATION  
CENTRE

**DAC  
CONCILIATION FEE  
SCHEDULE**



# DELHI ARBITRATION — CENTRE —

## DAC CONCILIATION FEE SCHEDULE

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## DAC CONCILIATION FEE

### SCHEDULE (With effect from 01

November 2017) **Appendix – 1**

## DOMESTIC COMMERCIAL CONCILIATION

### REGISTRATION CHARGES

Filing Fee: Rs. 1500.00

Consultation / Orientation Fee: Rs. 1000.00  
(If availed)

### CONCILIATOR FEE

(For Conciliator who follow DAC Fee Schedule)(Per Conciliator)

[Conciliator Category]

DAC Commercial Conciliator (Grade-B) [CC]

DAC Certified Commercial Conciliator [CCC]

DAC Certified Senior Commercial Conciliator [CSCC]

DAC Certified Conciliator (Grade-A) [DACCC]

### Commercial Disputes:

Quantum of Claim (In Indian Rupees)	Conciliator Fee (In Indian Rupees)	Conciliator Grade
From 1,00,001.00 to 5,00,000.00	Per Session: 1500.00	(CM/CCC)
	Total Fee: 10,500.00	
From 5,00,001.00 to 10,00,000.00	Per Session: 2000.00	(CC)
	Total Fee: 14,000.00	
	Per Session: 2500.00	(CCC)
	Total Fee: 17,500.00	
From 10,00,001.00 to 25,00,000.00	Per Session: 3000.00	(CSCC)
	Total Fee: 21,000.00	
	Per Session: 4000.00	(DACCC)
	Total Fee: 28,000.00	
From 10,00,001.00 to 25,00,000.00	Per Session: 3000.00	(CC)
	Total Fee: 30,000.00	
	Per Session: 3500.00	(CCC)
Total Fee: 35,000.00		
From 10,00,001.00 to 25,00,000.00	Per Session: 4000.00	(CSCC)
	Total Fee: 40,000.00	

# DELHI ARBITRATION CENTRE

(Nodal Arbitral body as per Arbitration and Conciliation Act 1996, Redg. under S.R Act, 1860)



<u>Quantum of Claim</u> (In Indian Rupees)	<u>Conciliator Fee</u> (In Indian Rupees)	<u>Conciliator Grade</u>
	Per Session: 5000.00 Total Fee: 50,000.00	(DACCC)
From 25,00,001.00 to 50,00,000.00	Per Session: 3500.00 Total Fee: 35,000.00	(CC)
	Per Session: 4000.00 Total Fee: 40,000.00	(CCC)
	Per Session: 4500.00 Total Fee: 45,000.00	(CSCC)
	Per Session: 5500.00 Total Fee: 55,000.00	(DACCC)
More than 50,00,000.00	Per Session: 5000.00 Total Fee: 50,000.00	(CC)
	Per Session: 5500.00 Total Fee: 55,000.00	(CCC)
	Per Session: 6000.00 Total Fee: 60,000.00	(CSCC)
	Per Session: 7000.00 Total Fee: 70,000.00	(DACCC)
If the dispute cannot be quantified	Per Session: 3500.00 Total Fee: 35,000.00	(CC)
	Per Session: 4000.00 Total Fee: 40,000.00	(CCC)
	Per Session: 4500.00 Total Fee: 45,000.00	(CSCC)
	Per Session: 5500.00 Total Fee: 55,000.00	(DACCC)
<ul style="list-style-type: none"> <li>• One session - 3 hours or part thereof</li> <li>• Session includes conciliation session and pre-conciliation conference.</li> <li>• If the Conciliation extends to more than 15 sessions, an additional fee of 25% is payable and if the Conciliation extends to more than 20 sessions, an additional 50% is payable, as the total fee.</li> <li>• For Payment Schedule, see below</li> </ul>		

## Travel, Boarding & Lodging (CC & CCC) Conciliator:

Local Sitting: Travelling allowance of Rs. 500.00 per sitting.  
Outstation Sitting: Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of Rs. 4000.00 per day in Metropolitan cities and Rs. 3500.00 per day in other cities. A Conciliator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of Rs. 2000.00 per day, without production of vouchers.

## Travel, Boarding & Lodging (CSCC & DACCC) Conciliator:

Local Sitting: Travelling allowance of Rs. 750.00 per sitting.  
Outstation Sitting: Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of Rs. 5500.00 per day in Metropolitan cities and Rs. 6000.00 per day in other cities. A conciliator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of Rs. 4000.00 per day, without production of vouchers.

For mediators not following the DAC Conciliation Fee Schedule, the conciliator fee will be based on the rates charged by the conciliator.

## **DAC ADMINISTRATIVE FEE**

### Commercial Disputes:

<u>Quantum of Claim</u> (In Indian Rupees)	<u>Administrative Fee</u> (In Indian Rupees)
From 1,00,001.00 to 5,00,000.00	Per session: 750.00 Total Fee: 4500.00
From 5,00,001.00 to 10,00,000.00	Per session: 1200.00 Total Fee: 7200.00
From 10,00,001.00 to 25,00,000.00	Per session: 1800.00 Total Fee: 10,800.00
From 25,00,001.00 to 50,00,000.00	Per session: 2100.00 Total Fee: 12,600.00
More than 50,00,000.00	Per session: 3000.00 Total Fee: 18,000.00
If the dispute cannot be quantified	Per session: 2100.00 Total Fee: 12,600.00

- One session - 3 hours or part thereof
- Session includes Conciliation session and pre-conciliation conference.
- If the conciliation extends to more than 15 sessions, an additional fee of 25% is payable and if the Conciliation extends to more than 20 sessions, an additional 50% is payable, as the total fee.
- For Payment Schedule, see below

## **FEE PAYMENT SCHEDULE**

### **Registration Charges:**

To be paid by the Initiating Party at the time of filing of Request.

### **Conciliator & Administrative Fee:**

Once the conciliator is appointed, the initiating party shall make a deposit for 2 sessions of conciliator fee and administrative fee. If the Conciliation is abandoned due to the absence of the opposite party or due to non-agreement in the first session itself, the balance amount will be refunded to the initiating party.

After the first session, both parties shall always keep a deposit of conciliator and administrative fee of 2 sessions in advance. After the conclusion of the Conciliation, the amount will be settled.

The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share, the conciliation proceedings may be suspended or terminated.

### **Rentals of Conference Rooms:**

In case of mediations through Centre, the parties shall also pay rentals for the conference rooms and costs of coffee and snacks, as fixed by the centre.



## Appendix – 2

### STATUTORY CONCILIATION

**(In Matters referred by Govt/Statutory Bodies)**

Filing Fee: Nil

Consultation / Orientation Fee: Rs. Nil  
(If availed)

#### **CONCILIATOR FEE**

**In Matters referred by Govt/Statutory Bodies fixed Conciliation Charges of Rs 5500/- is to be paid and born by the Party who has raised the Dispute irrespective of the claim amount.**

**The defending Party is required to pay Rs 2500/- at the time of filing its reply to the Dispute.**

**At least 3 Conciliation sessions shall be hold by the Conciliator before concluding the conciliation proceedings except in cases where any of the parties themselves give in writing to terminate the conciliation proceedings.**

## **Travel, Boarding & Lodging (CC & CCC) Conciliator:**

Local Sitting:	No Travelling allowance for Local sitting.
Outstation Sitting:	Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of Rs. 4000.00 per day in Metropolitan cities and Rs. 3500.00 per day in other cities. A Conciliator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of Rs. 2000.00 per day, without production of vouchers.

## **Travel, Boarding & Lodging (CSCC & DACCC) Conciliator:**

Local Sitting:	No Travelling allowance for Local Sitting sitting.
Outstation Sitting:	Actuals by Air, Rail or Car, plus out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of Rs. 5500.00 per day in Metropolitan cities and Rs. 6000.00 per day in other cities. A Conciliator who makes his own arrangements for boarding, lodging, local transport etc. may be paid out of pocket expenses at the rate of Rs. 4000.00 per day, without production of vouchers.

For Conciliator not following the DAC Conciliation Fee Schedule, the Conciliator fee will be based on the rates charged by the Conciliator.



## **FEE PAYMENT SCHEDULE**

### **Registration Charges:**

To be paid by the Initiating Party at the time of filing of Request.

### **Conciliator & Administrative Fee:**

Once the Conciliator is appointed, the initiating party shall make a deposit for 2 sessions of Conciliator fee and administrative fee. If the Conciliation is abandoned due the absence of the opposite party or due to non-agreement in the first session itself, the balance amount will be refunded to the initiating party.

After the first session, both parties shall always keep a deposit of Conciliator and administrative fee of 2 sessions in advance. After the conclusion of the Conciliation, the amount will be settled.

The fee shall be payable in equal shares by the parties except Statutory Conciliation, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share, the conciliation proceedings may be suspended or terminated.

### **Rentals of Conference Rooms:**

In case of Conciliation through Centre, the parties shall also pay rentals for the conference rooms and costs of coffee and snacks, as fixed by the centre.



## Appendix – 3

### INTERNATIONAL CONCILIATION

#### REGISTRATION CHARGES

Filing Fee: US\$ 350.00

#### CONCILIATOR FEE

(Per Conciliator)

(For Conciliator who follow DAC Fee Schedule)

<u>Quantum of Claim</u> (In US\$)	<u>Conciliator Fee</u> (In US\$)
upto 50,000.00	Per session: 350.00 Total Fee: 2450.00
From 50,001.00 to 250,000.00	Per session: 500.00 Total Fee: 3500.00
From 250,001.00 to 1,000,000.00	Per session: 1250.00 Total Fee: 8750.00
From 1,000,001.00 to 5,000,000.00	Per session: 1750.00 Total Fee: 12,250.00
More than 5,000,000.00	Per session: 2000.00 Total Fee: 14,000.00
If the dispute cannot be quantified	Per session: 750.00 Total Fee: 5250.00
<ul style="list-style-type: none"><li>• One session - 3 hours or part thereof</li><li>• Session includes Conciliation session and pre-Conciliation conference.</li><li>• If the Conciliation extends to more than 10 sessions, an additional fee of 25% is payable and if the Conciliation extends to more than 20 sessions, an additional 50% is payable, as the total fee.</li><li>• For Payment Schedule, see below</li></ul>	

#### Travel, Boarding & Lodging for Conciliator:

Local Sitting: Travelling allowance of US\$ 75.00 per sitting.

Outstation Sitting: Actuals by Air and out-of-pocket expenses at actuals for boarding, lodging and local transport subject to maximum of US\$ 350.00 per day.

For mediators not following the DAC Conciliation Fee Schedule, the Conciliator fee will be based on the rates charged by the Conciliator.

## DAC ADMINISTRATIVE FEE

<u>Quantum of Claim</u> (In US\$)	<u>Administrative Fee</u> (In US\$)
upto 50,000.00	Per session: 125.00 Total Fee: 875.00
From 50,001.00 to 250,000.00	Per session: 175.00 Total Fee: 1225.00
From 250,001.00 to 1,000,000.00	Per session: 435.00 Total Fee: 3045.00
From 1,000,001.00 to 5,000,000.00	Per session: 615.00 Total Fee: 4300.00
More than 5,000,000.00	Per session: 700.00 Total Fee: 4900.00
If the dispute cannot be quantified	Per session: 265.00 Total Fee: 1855.00
<ul style="list-style-type: none"><li>• One session - 3 hours or part thereof</li><li>• Session includes Conciliation session and pre-Conciliation conference.</li><li>• If the Conciliation extends to more than 10 sessions, an additional fee of 25% is payable and if the Conciliation extends to more than 20 sessions, an additional 50% is payable, as the total fee.</li><li>• For Payment Schedule, see below</li></ul>	

## FEE PAYMENT SCHEDULE

### Registration Charges:

To be paid by the Initiating Party at the time of filing of Request.

### Conciliator & Administrative Fee:

Once the Conciliator is appointed, the initiating party shall make a deposit of 2 sessions of Conciliator fee and administrative fee. If the conciliation is abandoned due the absence of the opposite party or due to non-agreement in the first session itself, the balance amount will be refunded to the initiating party.

After the first session, both parties shall always keep a deposit of conciliator and administrative fee of 2 sessions in advance. After the conclusion of the conciliation, the amount will be settled.

The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share, the conciliation proceedings may be suspended or terminated.

## Appendix – 4

### MISCELLANEOUS

#### TERMS

- The Conciliator and Administrative Fee (fee) will be fixed based on the claim, provided that where, apart from the claim, a counter-claim is also made, the fee will be fixed based on the claim or counter claim, whichever is higher.
- The fee shall be payable in equal shares by the parties, provided that where one party fails to pay his share, the other party may pay that share, provided further that where the other party also does not pay the aforesaid share in respect of the claim or the counter-claim, the conciliation proceedings may be suspended or terminated.
- In case of conciliations through Centre, the parties shall also pay rentals for the conference rooms and costs of coffee and snacks, as fixed by the centre.
- If the amount referred in conciliation is in a currency other than Indian Rupees, it shall be converted into Rupees at the current official rate of exchange.
- All amounts shall carry additional GST if applicable.

- All payment shall be made by cheque/DD/Pay-Order drawn in the name of  
**“Delhi Arbitration Centre”** payable at New Delhi .

Payment may also be made through payment gateway at website of the centre at "[www.delhiarbitrationcentre.com](http://www.delhiarbitrationcentre.com)

For identification of remittance, the parties are requested to include in the remittance details the party name and case number. To help us to track the deposit, please send a copy of the remittance record, once the funds are transferred.



